

Committee Meeting Schedule and Appointments

Strategic Alignment - Our Corporation

Public

Tuesday, 18 February 2025
City Finance and Governance Committee

Program Contact:
Kathryn Goldy, Acting Manager
Governance

Approving Officer:
Anthony Spartalis, Chief
Operating Officer

EXECUTIVE SUMMARY

At its meeting on 26 March 2024 Council re-established its Core Committees (committees to which all Council Members are appointed) for the remainder of the Council term. This report seeks to establish the Committee dates from 1 April 2025 until the conclusion of the Council Term and appoint a Chair and Deputy Chair to each Committee for the same period.

RECOMMENDATION

The following recommendation will be presented to Council on 25 February 2024 for consideration

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL
THAT COUNCIL

1. Adopts a Committee Meeting Schedule (as set out below), with all Committee Meetings to be held in the Colonel Light Room, Adelaide Town Hall:
 - 1.1. City Community Services and Culture Committee, first Tuesday of the month at 5.30pm (except December 2025 and January 2026);
 - 1.2. City Planning, Development and Business Affairs Committee, first Tuesday of the month at 7.00pm (except December 2025 and January 2026);
 - 1.3. City Finance and Governance Committee, third Tuesday of the month at 5.30pm (except December 2025 and January 2026); and
 - 1.4. Infrastructure and Public Works Committee, third Tuesday of the month at 7.00pm (except December 2025 and January 2026).
2. Authorises the Chief Executive Officer or delegate in consultation with the Committee Chair to vary the meeting dates and times in response to operational needs and/or requirements.

City Community Services and Culture Committee

3. Appoints all Council Members to the City Community Services and Culture Committee from 1 April 2025 until the conclusion of the Council Term.
4. Appoints Councillor _____ as the Chair of the City Community Services and Culture Committee from 1 April 2025 until the conclusion of the Council Term.
5. Appoints Councillor _____ as the Deputy Chair of the City Community Services and Culture Committee from 1 April 2025 until the conclusion of the Council Term.

City Planning, Development and Business Affairs Committee

6. Appoints all Council Members to the City Planning, Development and Business Affairs Committee from 1 April 2025 until the conclusion of the Council Term.

7. Appoints Councillor _____ as the Chair of the City Planning, Development and Business Affairs Committee from 1 April 2025 until the conclusion of the Council Term.
8. Appoints Councillor _____ as the Deputy Chair of the City Planning, Development and Business Affairs Committee from 1 April 2025 until the conclusion of the Council Term.

City Finance and Governance Committee

9. Appoints all Council Members to the City Finance and Governance Committee from 1 April 2025 until the conclusion of the Council Term.
10. Appoints Councillor _____ as the Chair of the City Finance and Governance Committee from 1 April 2025 until the conclusion of the Council Term.
11. Appoints Councillor _____ as the Deputy Chair of the City Finance and Governance Committee from 1 April 2025 until the conclusion of the Council Term.

Infrastructure and Public Works Committee

12. Appoints all Council Members to the Infrastructure and Public Works Committee from 1 April 2025 until the conclusion of the Council Term.
 13. Appoints Councillor _____ as the Chair of the Infrastructure and Public Works Committee from 1 April 2025 until the conclusion of the Council Term.
 14. Appoints Councillor _____ as the Deputy Chair of the Infrastructure and Public Works Committee from 1 April 2025 until the conclusion of the Council Term.
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IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	Strategic Alignment – Our Corporation Enable effective governance, risk management, accountability and transparency at all times in decision making.
Policy	Code of Practice for Meeting Procedures and Code of Practice for Access to Council and Committee Meetings and Documents
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	Council and its Committees will conduct business in accordance with the relevant provisions of the <i>Local Government (Procedures at Meetings) Regulations 2013</i> (SA), the Code of Practice for Meeting Procedures and relevant policies. Pursuant to section 75 of the <i>Local Government Act 1999</i> (SA), Council Members nominated for a presiding member role where there is remuneration applicable must declare a material conflict of interest considering the allowance set by the Remuneration Tribunal and payable to the presiding member. No material conflict of interest applies to the deputy presiding member by reason being nominated as the deputy presiding member, as the Remuneration Tribunal did not provide for an allowance for this role.
Opportunities	Not as a result of this report
24/25 Budget Allocation	The annual allowance for a Council Member is \$31,357.00. If a Councillor is a Presiding Member of a Committee they receive an additional amount of \$7,839.25 per annum. There is no extra allowance for the Lord Mayor or Deputy Lord Mayor for a Presiding Member role.
Proposed 25/26 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
24/25 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

1. Committees may be established by Council pursuant to Section 41 of the *Local Government Act 1999* (SA) to:
 - (a) assist the council in the performance of its functions.
 - (b) inquire into and report to the council on matters within the ambit of the council's responsibilities.
 - (c) provide advice to the council.
 - (d) exercise, perform or discharge delegated powers, functions, or duties.
2. At its meeting on 26 March 2024 Council re-established its four Core Committees (committees to which all Council Members are appointed) for the remainder of the 2022 – 2026 Council Term as listed below.
 - 2.1. City Community Services and Culture Committee, on the first Tuesday of the month, followed by;
 - 2.2. City Planning, Development and Business Affairs Committee; and
 - 2.3. City Finance and Governance Committee, on the third Tuesday of the month, followed by;
 - 2.4. Infrastructure and Public Works Committee.
3. Council subsequently appointed a Chair and Deputy Chair to each Committee. The appointments were as follows:
 - 3.1. Councillor Giles as Chair and Councillor Snape as Deputy Chair of the City Community Services and Culture Committee from 1 April 2024 to 31 March 2025.
 - 3.2. Councillor Noon as Chair and Councillor Martin as Deputy Chair of the City Planning, Development and Business Affairs Committee from 1 April 2024 to 31 March 2025.
 - 3.3. Councillor Siebentritt as Chair and Councillor Elliott as Deputy Chair of the City Finance and Governance Committee from 1 April 2024 to 31 March 2025; and
 - 3.4. Councillor Elliott as Chair and Councillor Noon as Deputy Chair of the Infrastructure and Public Works Committee from 1 April 2024 to 31 March 2025.
4. This report seeks to set the Committee dates for the remainder of the Council Term and appoint a Chair and Deputy Chair to each committee for the remainder of the Council Term.

Chair allowances

5. A Council Member who is a Chair of a Committee is entitled to a total Council Member allowance of \$39,196.25, inclusive of an additional Chair allowance of \$7,839.25 per annum.
6. There is no additional entitlement for the Lord Mayor or the Deputy Lord Mayor if they are appointed to the role of a Committee Chair.
7. Any Council Member (not being the Lord Mayor or Deputy Lord Mayor) seeking to be appointed as a Chair of a Committee will need to consider declaring a Material Conflict of Interest and leave the meeting before Council debates or votes on that matter.

ATTACHMENTS

Nil

- END OF REPORT -